

# **EMPI Business School**

EMPI Business School, New Delhi, one of the top Management Institutes in the country, ranked amongst the top 25 private Business Schools and rated amongst the 100 best b-schools in perception surveys of Dalal Street and Dun & Bradstreet, has been working to assume thought and action leadership for enabling 'Innovation' for defining 'Futures'.

# Centre(s)-in-charge

Young, dynamic, MBAs with a minimum of 5 – 7 years of relevant experience of managing training and education business and wanting to build a career within the umbrella of a large institution framework. Capacity for strategic business development, structuring collaborations & alliances and ability to run separate profit and loss (P&L); in short aspiring to become Academic Enterprise Unit Heads.

# **Faculty**

Assistant Professors, Associate Professors and Professors

#### Areas:

As listed in the online application

### **Qualifications:**

Minimum Qualification for all faculty positions is a Ph.D in an appropriate branch with first class or equivalent (in terms of grades, etc.) at the preceding degree, with a very good academic record throughout. In addition experience for different faculty positions are:

**Professor:** Minimum 10 years teaching / research / industrial experience

Associate Professor: Minimum 6 years teaching / research/industrial experience of which

at least 3 years should be at the level of Assistant Professor or equivalent.

**Assistant Professor:** Minimum three years of teaching / research / industrial experience

(exclusive period of doing Ph.D)

Additionally, candidates should have a demonstrated ability to make relevant intellectual contribution to experienced and potential managers through teaching, training, research and published work. Candidates should have a strong academic background and understanding of current developments in the related field. Faculty members are expected to carry out research, design and teach courses, engage in institution development and conduct training program and consultancy.

## **Trainers**

Applicants in any discipline who would like to be associated as Trainers with an ability to identify market needs, conceptualize, design, develop and deliver training modules in different formats addressing different Industries, Sectors and Geographies.

### **Compensation for Faculty / Trainers**

Minimum salary is based on AICTE and IIM norms. Starting salary and position are dependent on qualification, research contribution, academic and professional achievements and experience. For consultancy and training programs revenue sharing option is available as per norms.

## Research Associates

Candidate should have a minimum first class post graduate qualification in any discipline. The Research Associate shall be appointed on a contractual basis for a period of 1 year. Salary will be decided by the selection committee based on the candidate's qualification, experience.

# **Incubator Managers**

## **Experience:**

5 yrs experience in a business incubator or a start-up advisory would be an added advantage

#### **Job Statement:**

The Incubation Manager will be responsible for overall operations and the coordination of all events, workshops and training programs conducted under the respective initiative. S/he will oversee the activities of the Incubator and overall administration of the Incubator. This position requires a team player with excellent administrative and computing skills, a professional and positive attitude, organization and dependability.

## **Responsibilities:**

- 1. Events and workshops: Conceptualize innovative Events and Workshops to talk about EMPI Innovation Initiatives
- 2. Incubatee Management: Manage the day-to-day interaction with the Incubatee
- 3. Customer Servicing: Interact with the potential clients, mentors and partners and respond to queries
- 4. Research: Stay updated about the latest developments in the core area of interest to the Incubator
- 5. Administration of the Incubator: Develop processes, procedures, and policies of the incubator and manage day-to-day activities.

## Candidate Profile and Preferred Skill sets/Knowledge:

- · Post Graduate, preferably MBA with excellent written and oral communication skills
- Basic understanding of the concept of Incubation, entrepreneurship and innovation
- Strong computer skills, preferably with experience in Microsoft Word, Excel, Power Point, Project, Outlook, Access
- · Event management capabilities and skill sets
- · Strong time management skills, with ability to set priorities
- Marketing skills in advertisement, publicity through direct and online modes
- Research and Analytical skills
- Preliminary knowledge of various Industries and sectors

### **Facilities:**

Subsidized campus housing available with 24X7 electricity and water Adjoining 10+2 CBSE public school for children, Medical facility for employees, Wi-fi campus